

MUNICIPAL SERVICES DEPARTMENT OFFICE OF THE CITY CLERK

CITY HALL, 710 E. MULLAN COEUR D'ALENE, IDAHO 83814 208-769-2229

Frequently Asked Questions Childcare Licensing Transition to State

Who is responsible for issuing childcare licenses as of July 1, 2025?

Department of Health and Welfare in coordination with IdahoSTARS.
 www.idahostars.org/child-care-providers/child-care-licensing

What should I do if I already have a current city license?

- Your city license will be honored by the state until it expires December 1, 2025; however, the state has
 requested all licensees provide a copy of their city license through the IdahoSTARS RISE system (link
 provided below) before July 1, 2025.
- To apply for a state license via the IdahoSTARS website <u>before July 1, 2025.</u> <u>www.idahostars.org/child-care-licensing</u>

What should I do if I need to hire providers before July 1, 2025?

• You will continue to work with the City until July 1, 2025, knowing that your license will be accepted by the state until its city expiration date.

Will I still need to contact the City if I open a new childcare center, relocate, or renovate my current facility?

• Yes, the City will continue to oversee zoning, land uses, building and fire safety regulations. The state will require a sign off for local regulations (such as Building, Fire, and Planning and Zoning codes) prior to the issuance of your state license.

Where will I go to request a fire inspection?

• HB243a allows for inspection by a state Fire Marshal or local Fire Department. Our Fire Department can be reached at 208-769-2245 to schedule an inspection. There may be an inspection fee associated with this inspection as there is no city license connected to the service.

If I run a childcare business from my home, do I need to apply for a home occupation license with the city?

Yes. You can apply online at www.cdaid.org/licensing or contact 208.769.2229.

What do I do if I have concerns about the new laws?

- Contact your local legislator to share your concerns.
- https://legislature.idaho.gov/sessioninfo/2025/legislation/h0243

Contact Information

For additional questions, you can contact:

- **211** (General Resource Assistance)
- Email: customersupport@idahoaeyc.org
- Department of Health and Welfare: childcare@dhw.idaho.gov